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NORTHEASTERN STATE UNIVERSITY
CENTER FOR TEACHING & LEARNING

NSU Service Learning Grant Application Instructions

Submission Deadline: October 30

The Center for Teaching and Learning invites full-time faculty to apply for Service Learning Grants. Faculty grant recipients will:

- Develop course curriculum and instructional strategies to incorporate service learning components.
- Participate in Service Learning Seminars during the current academic year.

The outcomes of the seminar are a fully developed syllabus with service learning components that meet course objectives. The seminar also includes instructional strategies for implementing service learning components.

NSU's Service Learning Mission

Faculty will engage community service to advance their teaching and scholarship while addressing real community issues. Students will engage in community service to meet some or all of the course objectives. Service learning at NSU will incorporate the three R's: Reflection, Reciprocity, and Research.

The deadline for applications is October 30. Service Learning Grants are awarded in the amount of $1,000 in support of course development activities and strategies. **Interdisciplinary teams are encouraged to apply.**

Submission of Proposals

Applications are to be submitted digitally via email to the Center for Teaching and Learning at ctl@nsuok.edu. For more information, please call the Center for Teaching and Learning at (918) 444-5855.

Proposal Components

Each proposal should contain the following components:

- Signed Cover Page
- Main Body of Proposal (maximum 3 pages), including:
- Proposal Title
- Proposal Statement/Need
- Procedure
- Timetable
- Narrative
- Proposed Measurable Outcomes
- Budget
- Curriculum Vitae (for each faculty member applying)

Descriptions of each component are included on the application form.

Evaluation Criteria

The following criteria will be used by the Center for Teaching and Learning Steering Committee in evaluating the service learning grant applications:

- Clarity of Proposal Statement/Need - 10 points
- Clarity of Procedure (appropriate, practical) - 20 points
- Timetable (clearly identified and feasible) - 5 points
- Narrative - 10 points
- Proposed Measurable Outcomes - 10 points
- Budget (appropriate) - 10 points
- Curriculum Vitae for faculty members applying - 5 points (interdisciplinary teams are encouraged to apply)

Reporting Outcomes

Faculty will report outcomes by July 1 with:

- Fully converted/developed syllabus.
- Fully developed instructional strategies.
- Funds spent.
- Outcomes that verify the achievement of the mini-grant objectives.

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