



Northeastern State University - Institutional Review Board

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Welcome to The Institutional Review Board Website

Please click on one of the links to your left to navigate our website.

Applicants can now submit applications in paper form to the Graduate Office in Tahlequah by mail, office mail, or by dropping it off at the desk as before; but they can also email the application form to irb@nsuok.edu. For email applications, the signature page with original signatures must still be mailed to the office. Email submissions are encouraged to speed up initiation of the review process and because digital files are easier to distribute and process. Final approval for emailed applications can not be given without original signatures of all **researchers** and/or faculty sponsor.

Early submissions are encouraged. Upon receipt of the application, whether by mail or email, the Chair of the IRB will review if the application is exempt, whether it can be expedited, or if it requires full Board review. Exempt applications will receive immediate approval. Expeditable applications will be assigned to two reviewers in between meetings as possible. Full Board reviews need to be submitted by the deadlines below in order to be placed on the agenda for the meeting.

Applications requiring Full Board Review due in room 122 of the Administrative Building on the Tahlequah campus, or by email time stamp to irb@nsuok.edu as follows:

Monday August 29 for 9/1 meeting

Monday September 19 for 9/22 meeting

Monday October 10 for 10/13 meeting

Monday October 24 for 10/27 meeting

Monday November 14 for 11/17 meeting

Please be sure to use the latest version of the application form. The latest version can always be obtained from the website in the "Get the Forms" section.

Meeting location: CBT 208. Meetings are not public, but individual applicants may be allowed to attend the discussion of their own application with sufficient notice to the IRB Chair.

IRB Home

Minutes of the meetings will be posted on a shared Academic Affairs drive. You can access this drive as follows:

1. Go to the Academic Affairs website
2. Click on **Acad Affairs Info** on the left side of the page
3. Click on **NSU Committees** and log in to view the files

Our IRB is [registered](#) as Northeastern Ste U ([IORG](#)) with FWA number [FWA0006753](#) (expires 9/25/2013) and [IRB00004117](#)(expires 9/25/2013)