



HR HOME

JOBS

RESOURCES

BENEFITS

FORMS

TAX CHANGES FOR 2011

HR TRAINING

PERFORMANCE APPRAISAL

WORKERS' COMP

**EMPLOYEE RECOGNITION**

President's Model the Way

**Kudos**

CONTACT US

## How Kudos Works

- **The electronic nomination form is available on [NetNotes](#).** (Hard copies will be made available through the Office of Human Resources upon request).
- **All Northeastern State University employees are eligible for recognition.** However, only regular Full-time or Part-time employees may submit nominations.
- **Forms must be filled out completely.** Recognize only one person per form.
- **Nominations must be as specific as possible:** cite a particular incident/project where the nominee went above and beyond the call of duty to assist you in some way.
- **All nominations will be awarded anonymously.** Do not include your name in the nomination.
- **Kudos nominations will be reviewed regularly.** Kudos certificates, including the comments noted in the nomination, will be distributed along with the Kudos® bars regularly.
- **A "Big K-ah-udo" will be recognized annually** based on the number of approved Kudos nominations received.



*The Employee Appreciation Committee reserves the right to determine the validity of each nomination and to eliminate those nominations that do not meet the spirit of the activity.*

Thank you for taking the time to recognize a peer's efforts.